



ADVENTIST EDUCATION

Journey to Excellence 2.0

GENERATIVE AI GUIDELINES

Introduction

Generative AI tools, including language models, image generators, audio creators, video synthesizers, and more, can significantly enhance the educational process and experience by providing valuable assistance in content creation, research, and communication. However, it is crucial to teach the responsible and ethical use of these tools. This document outlines the guidelines for using Generative AI in the North American Division of Seventh-day Adventists schools.

At their discretion, teachers may allow the use of Generative AI for academic purposes. Teachers will communicate if AI may be used and to what level. Students must assume that AI may not be used unless specified. Students should use the AI resources specified by their teacher.

General Principles

- **Integrity and Accuracy:** Always ensure that the information generated by AI tools is accurate and aligns with our core values. Verify facts and references provided; make sure to cross-reference with reliable sources before disseminating AI-generated content. Ensure that AI-generated communications are clear and understandable. Avoid overly complex, lengthy, or ambiguous language.
- Beware that use may also stifle your independent thinking and creativity. Use of AI should complement or enhance critical thinking and not replace it.
- **Transparency:** Students should follow their teacher's directions for citing the use of AI. Clearly indicate when content has been generated or significantly assisted by AI tools. Transparency helps maintain trust and accountability.
- **Ethical Use:** Avoid using AI tools to create misleading, deceptive, or false information. AI-generated content should align with our core values and the values of the Seventh-day Adventist Church. Use AI tools like DALL-E, DeepFake, and Synthesia responsibly. Ensure that generated images, videos, and audio are used ethically and do not mislead or harm individuals. Ensure content respects copyrights.

If material generated by an AI program is used in submitted work, it should be cited like any other reference material (with due consideration for the quality of the reference, which may be poor). Any plagiarism or other form of cheating will be dealt with under relevant school policies. Students may not submit any work generated by an AI program representing it as their own.

Generative AI services may not be used to reproduce the likeness of any member of the school (staff or student) either in image, video, voice, or text, without their documented consent.

- **Privacy and Confidentiality:** Ensure that the use of AI tools complies with data protection laws and the School's policies on privacy and confidentiality. Do not input confidential, sensitive, or non-public information, including but not limited to passwords, certificates, personally identifiable information (PII), protected data, asset names, secrets, and tokens. We encourage the use of school-provided AI resources when available, as they offer enhanced privacy and data protection measures.
- **Bias and Fairness:** Be aware of potential biases in AI-generated content. Strive to provide balanced and fair information and avoid perpetuating stereotypes or discriminatory language.

Schools should regularly review and update AI usage guidelines to reflect technological advancements and emerging ethical considerations.

Please see the NAD Guidelines for the Use of Generative AI for some more specific guidelines and reference the other resources listed below:

Resources:

[NAD Guidelines for the Use of Generative AI](#)

https://www.canva.com/design/DAGJD9ZoAGY/mzD00XM0a8rXZd5BsONnqQ/view?utm_content=DAGJD9ZoAGY&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink&mode=preview

<https://www.magicschool.ai/>

<https://classcompanion.com/>